

# NTUAAH 2017 Board Meeting

## MEETING AGENDA/Minutes

<b>Meeting/Project Name:</b>	3rd Board Meeting		
<b>Date of Meeting:</b> (MM/DD/YYYY)	07/10/2017 星期一	<b>Time:</b>	Dinner 6pm Meeting 6:30pm – 9pm
<b>Meeting Facilitator:</b>	劉美玲	<b>Location:</b>	Tracy Gee Community Center – Library

### 1. Meeting Objective

2018 year book 規劃，擴大台大足跡，替母校募款，其他有創意的活動、中秋晚會活動策劃、策劃旅遊活動，其他會務討論

Yes- attended the meeting

No- absent

### 2. Attendees

Name			
劉美玲 (會長) Yes	謝元傑 (副會長) Yes	蕭暉獻 (秘書) No	于方勻(財務) Yes
黃龍雄 Yes	何有靜 No	蘇柏斌 Yes	賴信福 Yes
劉子華 No	丁偉倫 No	葉茂森 (顧問) No	陳著釗 (顧問) Yes
徐小玲 (顧問) No	羅茜莉 (顧問) Yes	郭原宏 (顧問) No	

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. Meeting Agenda	
Agenda	Minutes
會長報告 6:30pm 1. 上次會議紀錄 Action items review	1. reviewed
副會長報告 6:45pm	N/A
財務報告 6:50pm 1. 第 2 季財報 2. 中秋晚會 budget	1. Reviewed Q2 financial report (cash basis). Will include YTD data 2. Reviewed Moon festival budget, check with Yellow River and Bada for donation of \$100
秘書/理事報告 7:00pm	N/A
國建會年會-6 月 17 日星期六 To post photos	Rosa (2), Warran, Bob, 謝元傑, Katy, Sinjaya, Kevin(2), 美玲 (共 10 位). Photos posted on our website by Sinjaya
JCCAA Scholarship Night- 6 月 24 日星期六	Chienli, Ernie, Judy Jeng, Frank Jeng, Mei-Ling, Joanne Lin and husband, 2 other alumni attended.
愛心園遊會- 賴信福 劉子華 7 月 4 日 (11:00-2:00) 1. Food items for sales 2. Volunteers 3. Fund raised 4. Event photos 5. Who can attend 8/25 packing and 8/26 distribution?	William Sutton Elementary (Fondren and I-59) 1. 豆花(\$2), 刈包 (2 for \$5), 滷肉飯, curry pastry, Boba milk tea (2 for \$5), Bottle Water (\$1). 2. Mei-Ling, Nick (2), Sinjaya, Leif, Lotus Wu, Julia Chew, Amy Ku, Andrew Chang, 辜千惠 (Baylor), 陳宜婷 (Baylor), 吳宛容 (Baylor) 3. A total of approximate \$1,400 raised from food sales, raffle tickets and food vouchers 4. Photos posted on our website. 5. Friday 8/25 to pack school supplies – Mei-Ling, Katy, Leif, Saturday 8/26 to deliver school supplies -Mei-Ling

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<p>中秋晚會策劃 9月30日 Leif/Kevin/Jeanne</p> <ol style="list-style-type: none"> <li>1. Reserve auditorium 2-9:30p</li> <li>2. Entertainment program</li> <li>3. Family and friends of Asians with special needs</li> <li>4. Flyer- event time</li> <li>5. Pricing 票價同去年</li> <li>6. Ticketing printing</li> <li>7. Need floor manager</li> <li>8. Rehearsal</li> <li>9. Other matters</li> </ol>	<p>Mid Aututmn Festival is 10/4/17</p> <ol style="list-style-type: none"> <li>1. DJ needs to be ready for 3pm rehearsal</li> <li>2. review entertainment program</li> <li>3. to discuss next meeting</li> <li>4. time 5:30-9pm or 6-9pm, will send final poster to the board members</li> <li>5. kids 5 years old and under free, \$10 for students (6 years old and up), \$15, \$30, \$50, will not accept walk-ins</li> <li>6. Print tickets 100 @\$10, 200@\$15, 50@\$30, 30@\$50</li> <li>7. check with other alumni for floor manager</li> <li>8. Rehearsal 2 hours -group dance 25 mins, band 20 mins, drama play 25 mins. Katy will lead group dance at end, the board members will join Katy on stage. Will practice 1-2 times before event day.</li> <li>9. Other matters: Decoration- please collect boxes that will be used to hold flowers made by Julia. Need to arrange 2 hours for volunteers to help with making the decoration items. Costume costs-no reimbursement. Dinner boxes- will be distributed by food service team, one box per ticket. Moon cakes – Chienli will check on price. Kids will sit with parents who purchase VIP tickets.</li> </ol>
<p>Tour trip 11/11/17</p>	<p>7 nights Bahamas cruise stop by Puerto Rico Interior cabin MM \$729 per person (pp) after tax for double occupancy. Obstructed view ocean cabin H \$629 pp. Balcony cabin VF \$879 pp Mei-Ling will check if there is December cruise</p>
<p>Recruit new board member to fill Nick's vacancy</p>	<p>Board member candidate <b>辜千慈 (Amy Ku)</b>: 2005 生命科學系。2007 植物科學所。曾參與台大傳統醫學研究社、計算機研究社、研究生協會並作為幹部支援。2007~2010 前後在植科所和醫學院基因體中心擔任研究助理。2017/7 從 Baylor College of Medicine 博士畢業。興趣是參與節慶和文藝活動。請多指教!</p> <p>Approved by the all board members who are present in the meeting (6 votes)</p>
<p>2018 Year book –</p>	<p>辜千慈 Amy Ku will take on 2018 year book. former NTUAAH presidents will write to share their most fond or memorable experience of NTUAAH .</p>
<p>Directory update</p>	<p>Email to BCM TSA</p>

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臨時動議 8:45pm		None			
<b>4. Action Items</b>					
<b>Action</b>		<b>Owner</b>		<b>Due Date</b>	
Send final moon festival poster to board members		Mei-Ling		7/16/17	
Post 7/10/17 board meeting minutes		Sinjaya		7/21/17	
Check on moon cakes pricing		Chienli		8/1/17	
Moon festival poster and ticket printing		Chienli		8/1/17	
Engage moon festival floor manager and rehearsal coordinator		Leif		8/7/17	
Contract Moon festival security guards		Leif		8/7/17	
Announce moon festival party to members		Mei-Ling/Kevin		8/7/17	
Moon festival program book - draft		Leif		8/12/17	
Set a date to help make moon festival decoration		Mei-Ling/Julia		8/14/17	
<b>5. Next Meeting</b>					
<b>Date:</b> (MM/DD/YYYY)	08/14/2017 星期 一	<b>Time:</b>	Dinner 6pm Meeting 6:30pm	<b>Location:</b>	Tracy Gee Community Center - Library
<b>Objective:</b>	2018 year book 規劃 擴大台大足跡，替母校募款，策劃旅遊活動、其他有創意的活動、中秋晚會工作分配、其他會務討論				